Program and Communications Coordinator

FOR Peace Presence

Applications will be reviewed on a rolling basis.

About FOR Peace Presence: FOR Peace Presence (FORPP) is an international human rights accompaniment organization with 19 years of experience in Colombia. Our mission is to provides physical safety, political visibility and solidarity by accompanying communities and organizations that embrace active nonviolence to defend life, land and dignity. We are a small team looking for someone who can work independently and be flexible with the constant changing dynamics in Colombia.

Position Description:

Support for Accompaniment Field Team (30%):
- Maintain a working knowledge of the communities we accompany, their history, and adapt the advocacy strategy as needed
- Support the field team in conducting security analysis for physical accompaniments, including calling local army and police commanders and sending notice letters that we are traveling
- Security contact point for team during accompaniments; maintain cell phone availability 24/7 during accompaniments to monitor team and to respond to emergencies
- Travel with team periodically to accompanied communities, when deemed necessary for security or advocacy purposes (once every other month)
  - Support with implementation of workshops and leadership development program between CONPAZCOL and FORPP
- Have weekly meetings with the team; coordinate weekly objectives and tasks in collaboration with field team

Communications (25%):
- Produce social media campaigns that utilize short videos and storytelling to allow our base to take practical actions in support of land defenders
- Maintain presence on Twitter and Facebook, as deemed pertinent
- Write monthly updates and regular blog posts to make the dangerous and courageous experiences of Colombian land defenders visible nationally and internationally
  - Preferably one e-blast every week with relevant content
- Publish articles or short videos, for other media outlets on a bimonthly basis, to enhance visibility of land defenders

Advocacy (25%):
- Maintain contact with state entities and the diplomatic corps; schedule meetings, maintain ongoing dialogue (unforeseen emergencies), draft briefing documents

- Conduct regular monthly meetings with the International Accompaniment Organizations Round-Table in Bogotá to discuss evolving threats and create joint actions
- Participate in the Colombia Steering Committee's monthly meetings and other actions with organizations in the United States
- Organize strategic meetings with other environmental justice organizations, via Skype or in person in Bogotá, to share information and coordinate actions that create international pressure on companies involved in human rights abuses and environmental degradation

Fundraising and Development (20%)
- Support growth of individual donor base through targeted communications
- Support Board Committee with grant writing, as needed
- Participate in Board meetings
- Support exploration into delegations or speaking tours, as deemed relevant and beneficial by board and team

Desired Candidate Profile

- Non-Colombian citizen (this is for security and advocacy reasons, we are happy to answer questions about this if needed)
- A clear understanding of and commitment to nonviolence.
- Bilingual in Spanish and English.
- Excellent English writing skills and experience writing for different audiences
- A strong commitment to teamwork and demonstrated ability to work in small and dynamic teams. Experience with project coordination preferred
- Resilience, the ability to work effectively under intense pressure and stress.
- Willingness to travel some part of time and work in extremely rural environments.
- Sensitivity to and the ability to work with people of different cultures demonstrated through previous experience with people of another culture. Experience in the field is an asset but is not required. Familiarity with rural communities is also helpful.
- Some experience with journalism and/or international advocacy (i.e social media campaigns, capturing stories through anecdotes or interviews, writing for different media outlets) is highly recommended. Some familiarity with photography is recommended.
- Working knowledge of social media platforms (facebook, twitter, instagram) and some experience developing engaging content for a grassroots network
- Reasonable proficiency with writing reports and summarizing information is highly recommended
- Familiarity with consensus decision-making.
- Ability to represent the project in a professional and appropriate manner, in a wide variety of settings.
- Ability to track and analyze information that is pertinent to the safety of volunteers, the need for external support, and/or the opportunities for enhancing the work.
- Basic computer skills.
- Knowledge of human rights frameworks and their application
- A good working knowledge of the current situation in Colombia is highly recommended.
- Experience with fundraising is recommended

Salary and Benefits:

- Monthly stipend of $1,000 USD (to be paid in Colombian pesos, we will set a range depending on exchange rates so that it doesn't drop below a certain amount)

- Health insurance

- Round trip ticket to Colombia for one year commitment

- Communications stipend for internet and cell service

- Minimum commitment of one year.

To Apply:

Please note that your resumé and cover letter must be in English, and the essay must be in Spanish.

Send resumé, cover letter, and short essay (500 words max IN SPANISH) responding to below questions to development@peacepresence.org.

Essay question:

In Spanish, please respond to the following essay questions in 500 words total. You can write one narrative essay or respond to each question separately.

1. What does non-violence mean to you? What has your experience been with using non-violent strategies?

2. How do you understand power and privilege and your personal power and privilege? How does that influence your approach to this work? How will you work across cultures and backgrounds?